

**Wiltshire Council**

**Organisation and Resources Select Committee**

**20<sup>th</sup> January 2011**

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**Task Group Update**

<b>ICT Task Group</b>			
Membership:	Cllr Carter Cllr Hill Cllr Hubbard Cllr Seed Cllr While	Last Meeting	4 February 2011
		Next Meeting:	15 March 2011
<p>The last meeting was focused on the first weeks of in-house ICT provision; the information and figures provided at the meeting were better than anticipated despite a few areas of concern. At the next meeting, the task group will have the opportunity to review its Forward Work Plan to reflect the amendments to its Terms of Reference and lifespan.</p>			

<b>Major Contracts Task Group</b>			
Membership:	Cllr Britton Cllr Rogers Cllr Rooke Cllr Carter Cllr While Cllr H. Osborn	Last Meeting	-
		Next Meeting:	18 <sup>th</sup> April 2011
<p>The Task Group recently received a paper on the Logica contract and have responded with questions electronically. A meeting has not been organised unless significant concerns are raised as a result of these questions.</p> <p>In addition, the Task Group are scheduled to meet and discuss facilities management at Monkton Park. This is scheduled to take place on the 18<sup>th</sup> April.</p>			

<b>Section 106 Task Group</b>			
Membership:	Cllr Trotman Cllr Deane Cllr Douglas Cllr Fuller Cllr Jeans Cllr Marshall	Last Meeting	-
		Next Meeting:	TBC
<p>The Task Group has not met since the Cabinet Capital Assets Committee considered a report on S106 in January 2011 where it was resolved that the Corporate Director Resources would lead on ensuring that the S106 database was completed by May 2011.</p>			

A meeting has been arranged between the Chairman of the Task Group and Corporate Director to take place at the end of March to establish progress made. Following this meeting the next meeting of the S106 Task Group will be arranged.

**Campus and Operational Delivery Programme (CAOD) Task Group**

Membership:	Cllr Jeans	Last Meeting	
	Cllr Osborn	Next Meeting:	TBC
	Cllr Carter		
	Cllr Rooke		
	Cllr Seed		
	Cllr Howard		
	Cllr Deane		

At the last meeting councillors considered documents relating to the Campus and Operational Estate Management work stream, the Depot Facilities Strategy and WTP Capital Budget Monitoring 2010-11.

Following the meeting a paper was presented to Cabinet (15 February) on the 'Outline Campus Development Timetable and Management Proposal.' The report outlined the proposed future approach to how the Council facilitates the delivery of services from Campuses to communities in Wiltshire and the timetable for developing and implementing a proposed approach to estate management and ownership. The report proposed the implementation of a preliminary management project in Corsham, Melksham, Pewsey, Tisbury and Wooten Bassett which would commence in April 2011 as part of providing an evidence base for a future Cabinet decision on a long term model.

During debate the Leader reported that the Workplace Transformation Programme would be renamed the Campus and Operational Delivery Programme and a member advisory board would be established.

The Chairman of the Task Group met with the programme Director on 10 March to discuss the implications of these changes on the Scrutiny Group. It was confirmed that the WTP name was changed to show that the programme had been expanded to include not only office hubs but operational premises such as depots as well as the preliminary management project on the delivery of campus' across the county. It was clarified that there was a new governance and management structure for the programme however it still encompassed within its scope original elements such as the rationalisation of council buildings, ICT/business transformation and flexible working.

It was discussed that the name of the scrutiny Task Group would need to be updated to reflect the change and as a result the group will now be called the Campus and Operational Delivery Programme Task Group.

The Chairman has invited the programme director to attend the next task

group meeting to provide detail on the new programme structure so that councillors are able to explore more fully the Campus and Operational Delivery team composition, the governance arrangements and the cross cutting work streams. The next meeting will take place in 3-4 weeks time.